



---

**Integrated Software System Institutional Assessment, Planning, and Accreditation RFP  
Submission Deadline: Noon CST on January 14, 2022**

Colby Community College (Colby CC) is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The college was established in 1964; it is a dynamic institution of more than 1,900 students. In addition to a main campus of approximately 60 acres, Colby CC operates a 60-



- B. Assessment Planning – outlining the student learning goals that will be assessed
  - Reporting should be done in real-time and should support the progress that occurs over time.
  - Progress data at both the micro and macro levels tied to institutional goals.
  - Department-chair access to their departments and programs.
  - Simple and standard curriculum maps that correspond to assessment plans
  
- C. Accreditation Reporting – connect data into the teaching and learning experience essential for all accreditation agencies. ~~ims.~~
  - Easily create projects that utilize regional and professional accreditation templates.
  - Customizable templates that can be tailored to Colby CC.
  - Accreditation evidence that can be stored in one central location.
  - Evidence management that supports updates to documentation over time.
  - Ability to assign tasks and responsibilities associated with accreditation.
  
- D. Program Review – the process that evaluates the status, effectiveness, and progress of the academic programs.
  - Real-time data reporting on dashboards that can be used by multiple stakeholders.
  - Evidence management tools.
  - Ability to compile program review reports.
  - Integrated outcome assessment reports that show progress over time.
  - Reporting that allows for reflection and growth opportunities.
  
- E. Strategic Planning – institution-wide vision with individual goals and objectives.
  - Record strategic initiatives and related strategic priorities/plans.
  - Ability to align administrative and learning outcomes to the strategic priorities/plans.
  - Ability to document progress in a manner that compiles for institution-wide

/F4 12 Tf1 0 0 1 219.05 287.21 Tm0 g0 G)TJET60.00000912 4m59.61 dm0444.02 259.61 Tm0 g



Thomas Hall (Colby CC main campus). The proposals will be opened by the Vice President of Business Affairs, Vice President of Academic Affairs, and one other staff member.

All submitted proposals will be reviewed and evaluated. Colby CC administration will make a recommendation to the Colby Community College Board of Trustees (BOT) for a decision. The BOT meeting will be held on January 24, 2022, to select a vendor.

The selected vendor will be notified



**Statement of Disclosure:**

The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).