



Rodeo Request for Proposals **(Submission deadline is noon on July 19)**

Colby Community College is hosting a college rodeo on September 17-19, 2021, at the Thomas County Fairs Grounds, South Range Ave, Colby, KS 67701. The College will have a performance Friday night at 7:00 p.m., Saturday at 7:00 p.m., and the finals (top ten in each event) Sunday at 1:00 p.m. The College will have slack events on Friday at 9:00 a.m. and Saturday at 9:00 a.m. (both slack events are timed events only).

Overview:

Colby Community College is looking to hire a stock contractor (Vendor Responsibility) who will be responsible for the following:

- Entire Rodeo Production
- Serve as the Arena Director
- Provide Rough Stock
- Provide Pick-Up Men
- Provide Two Bull Fighters
- Responsible for All Timed Events (vendor is not responsible for bringing goats).
- Run the Neck Rope, Slack Events, and Finals
- Selected vendor is responsible for all performance/production-based elements of the Rodeo (unless explicitly stated otherwise)
- Vendor is not responsible for providing an announcer, issuing checks to contestants, or securing the fairgrounds

Exclusions: Any project exclusions or any portion of the bid that cannot be completed must be disclosed in an area labeled *exclusions*.

Sales Tax: Colby Community College is a tax-exempt entity, and all sealed bids should reflect the exclusion of sales tax.

All sealed bids need to be finalized and submitted by noon on July 19 to Thomas Hall (CCC's Main Campus), attention: Seth Carter.

The Board meeting will be held on July 26, 2021, to select a vendor or vendors. The selected vendor(s) will be notified after receiving approval from the Board of Trustees.

All selected vendors are required to personally or professionally have the necessary insurance to perform the scope of this RFP.

Please direct questions or bids to Seth Carter, seth.carter@colbycc.edu, or contact him directly at (785) 460-5400.

Statement of Disclosure: The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the College, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the College and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).