
Colby Community College (CCC) – Fleet Vehicle Replacement RFP
(Submission deadline is noon on 12 January 2022)

Overview and Background:

Colby Community College is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The college was established in 1964; it is a dynamic institution of more than 1,900 students. In addition to a main campus of approximately 60 acres, CCC operates a 60-acre farm for students to use as a hands-on laboratory and training facility.

CCC owns and maintains multiple vehicles as a part of its fleet. In conjunction with the Master Facilities Plan of CCC, vehicles are maintained and refreshed on a regular basis to ensure that employees and students have reliable transportation as a part of working or learning at CCC. Each year, CCC administration and staff evaluate each vehicle in the fleet. Actual vehicle data is compared to the Master Facilities Plan and that information determines when a vehicle needs replaced.

Project Goals:

Minimum Requirements for Each Vehicle:

Mid-Size Sedan or Sport-Utility Vehicle

- Automatic transmission
- Air conditioner/heater
- Cruise control/tilt
- Front wheel or all-wheel drive
- Three to six cylinders
- Keyless entry
- Four door vehicle
- Power locks
- Power windows
- At least 30 MPG Hwy
- Factory warranty
- Clear, unbranded title

Preferences for all Vehicles:

- Colors - white, beige, silver, gold/tan (lighter colors preferred)
- Safety – vehicles with high industry rated crash testing, air-bag performance, an037B0003JFJETQ.0000091

RFP Questions (if applicable):

Vendors should only direct inquiries and questions to the following individual(s) at CCC. Any communication received by anyone else at CCC, should not be included in the proposal.

Point(s) of Contact:

Bill Hancock, bill.hancock@colbycc.edu or contact him directly at 785/460-5445

Justin Villmer, justin.villmer@colbycc.edu or contact him directly at 785/460-5407

Statement of Disclosure:

The board reserves the right to reject any or all bids, to accept that bid which appears to be in the best interest of the college, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the college and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).

