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## **Predictive Scheduling and Advising Digital Solution RFP** **(Submission deadline is noon on May 31, 2023)**

### **Overview and Background:**

Colby Community College is located in the northwest corner of Kansas, approximately 50 miles from the Colorado and Nebraska borders. The college was established in 1964; it is a dynamic institution of more than 2,400 students. In addition to a main campus of approximately 60 acres, CCC operates a 60-acre farm for students to use as a hands-on laboratory and training facility.

### **Purpose:**

Colby Community College (CCC) is seeking prospective vendors to provide proposals for a predictive vendors tool

free and inclusive schedules for all students.

Incorporate data-informed planning and course tools that will help guide the College in mitigating barriers to completion.

Have the functionality and flexibility to be effective for the single student, as well as various cohorts of students.

### **Overview:**

CCC is seeking commercial predictive analytics and advising digital solution that is minimally compatible with both PowerCampus and Canvas. The solution must be able to use institutional data drawn from multiple on-campus systems to aid in determining course supply and demand, student enrollment, enrollment history and trends, as well as assist in course sequencing. The solution must assist the College in continuously improving course scheduling strategies to meet the rapidly changing scheduling needs of contemporary students.

### **Technical and Security Requirements:**

Higher Education Cloud Vendor Assessment Toolkit (HECVAT), available upon request

WCAG 2.0 compliant and VPAT, available upon request

SOC 2 Type II achieved each of the last





**All proposals must include a fully completed and signed bid sheet. The bid sheet is located on the last page of this document. Proposals not including a fully completed and signed bid sheet will not be considered.**

**Selection and Notification:**

The Colby Community College Board of Trustees will meet for its regular meeting on Monday, June 19, 2023, and vote on a vendor recommended by the College. The selected vendor will be notified on or about June 20, 2023, after approval by the Board of Trustees.

**Mandatory Disclosures:**

Colby Community College is a tax-exempt entity, and all sealed bids should reflect the exclusion of sales tax.

**Statement of Disclosure:**

The Board reserves the right to reject any or all bids, to accept that bid that appears to be in the best interest of the College, to waive any informalities in any part of any bid, and to reject any or all bids received after the date and time specified. Any bid may be withdrawn prior to the scheduled time for the opening of bids. The bidder to whom the award is made may be required to enter into a written contract with the College and provide a performance or public works bond as required by law or the Board of Trustees (where applicable).

## **BID FORM**

Predictive Course Scheduling Software  
Colby Community College  
1255 S. Range  
Colby, KS 67701

We hereby submit our bid for the predictive for Colby Community College. All bid specifications and instruction to bidders are incorporated with this bid.

**Bid:**

Identify how and when the majority of students are taking courses in each program and be able to more easily focus instructional capacity on those completion paths.

Yes                      No

Optimize retention strategies by providing students with access to the courses students need to graduate.

Yes                      No

Leverage institutional data to identify and remove unneeded course offerings.

Yes                      No

Easily identify the support needed by emerging academic programs.

Yes                      No

Easily identify the support needed by established academic programs.

Yes                      No

Optimize classroom utilization and enrollment capacity of facilities.

Yes                      No

Streamline scheduling processes for operational efficiency.

Yes                      No

Using predictive analytics, easily create student-centered schedules.

Yes                      No

Identify and mitigate optional courses with high DFW rates as well as toxic course combinations.

Yes                      No

Identify and mitigate toxic course combinations.

Yes                      No

Accelerate student time to completion.

Yes                      No

**Bidder must sign below and return this bid form with their bid document indicating agreement with specifications and terms as stated above.**

I have read and understand the terms and specifications of the request for sealed bid above and will comply to such terms and specifications.

Company Name (printed)

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Individual Name (printed)

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Individual Phone and Email

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Individual Name (signed)

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Date

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