



June 6, 2017

To Whom It May Concern,

Colby Community College is currently seeking competitive bids to purchase one pre-owned, 15 passenger van. The bids and specs are enclosed with this letter. We are seeking this bid by June 30, 2017, and a vendor will be selected at the July 17 Board of Trustees meeting. If you have any questions or concerns, please do not hesitate to contact me directly.

Colby Community College reserves the right to reject any and all bids if the Board of Trustees deems it necessary.

Thank you for your time and considerations.

Respectfully,

Seth Macon Carter
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